

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
January 20, 2006

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, January 20, 2006, at Southwest Mississippi Community College at Summit, Mississippi.

Members present: Mr. Chip Crane, Mrs. Patricia (Pat) Dickens, Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. George Walker and Ms. Veldore Young.

Members not present: Major General Denver Brackeen, Mr. Jimmy Murphy, Mr. Lawrence Warren and Mrs. Brenda Yonge.

Staff in attendance: Dr. Wayne Stonecypher, Mr. John Adcock, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Dr. Jason Pugh and Mrs. Denise Walley.

Guests in attendance: Dr. Oliver Young – Southwest Mississippi Community College; Dr. Bill Smith – Institutions of Higher Learning (IHL); and Mr. Chuck Rubisoff – Attorney General's Office.

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:05 a.m.

PRELIMINARIES

Mr. Walker gave the invocation.

Approval of the Minutes of the December 15-16, 2005, Meetings

Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the minutes of the December 15-16, 2005, meetings.

Review and Approval of Agenda

Upon a motion by Ms. Veldore Young and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve the agenda as presented.

WELCOME

Dr. Oliver Young welcomed the Board and staff to the campus. He expressed his appreciation for the contributions and commitment that the Board shows toward the community colleges. Dr. Young gave his viewpoint on the importance of the community college system and the opportunities that it allows for students who otherwise would not be able to further their education. The Mississippi Association for Community and Junior Colleges (MACJC) has recently hired a consultant to advise on how the legislature should be approached and how awareness of the community colleges may be extended to others.

REPORTS/ACTION

Executive Director's Report

Dr. Stonecypher thanked Dr. Oliver Young for the hospitality shown to the Board and staff during the visit to Southwest.

After serving nine (9) years as President of Jones County Junior College, Dr. Ronald Whitehead has announced his plans to retire at the end of June 2006. Longtime employee and alumni of the college, Dr. Jesse Smith, has been appointed as the fifth (5th) president in the college's 79 year history.

The State Workforce Investment Board (SWIB) recently held a two-day meeting at Philadelphia, MS. The SWIB voted to limit the amount of funds that the SBCJC could expend, putting a cap at around \$16,300,000, which has already been committed at this time. In doing so, the approximate \$1,300,000 in additional requests from the colleges that have been received would have to be rejected. Dr. Stonecypher explained conflicts in the law that makes it unclear if the SWIB has the authority to place the cap on the funds and stated that an attorney general's opinion may be requested.

Dr. Stonecypher reported that Mr. Bill Bunch, a longtime employee and friend to the community colleges, recently passed away.

Dr. Stonecypher stated that the PEER study of the Community Colleges is expected to be completed in April or May 2006. Also, a copy of the Peer executive study of the ***Review of Intragovernmental Service Fee Assessed and Collected by State Agencies*** is shown as "Exhibit G". This review relates to IHL requesting fees from the SBCJC for utilities and other such expenses.

A corrected list of scheduled SBCJC Board Meetings is included as "Exhibit H".

Dr. Stonecypher stated that a list of topics for discussion at the Board Retreat will be presented at the February 2006 meeting. He encouraged the Board to offer suggestions of items to be discussed during the retreat.

Dr. Bradberry referred to "Exhibit I", an article entitled *Miami Diploma Mill Closes Doors After NCA Scrutiny Begins*. Dr. Bradberry gave a brief explanation of diploma mills and how it relates to athletic matters.

Dr. Stonecypher reminded the Board of the anticipated \$95,000,000 from the U. S. Department of Education for higher education in regards to relief from issues related to Hurricane Katrina. From the beginning, the community colleges were told to expect 1/3 of the funds, and that the SBCJC would have the authority to decide how the funds would be used and distributed. The intent was to offset losses of ad valorem taxes, tuition that had to be refunded to the students, loss of future students due to displacement, etc. However, when the funds were received they came through the Student Financial Aid Office (under the direction of IHL), who made the decision that funds would fall under Title IV, limiting the funding to students only and minimizing the benefit the colleges could receive. "Exhibit J" is a break down of how the funds will be distributed, based on a formula that was created by IHL for the distribution of LEAP funds.

Dr. Stonecypher stated that Ms. Debra West is in the process of writing a dissertation on a nationwide study of the awareness of college presidents regarding the rights and responsibilities of the institutions on disabilities. She is asking the Board, as well as the MACJC, to endorse the

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study. Upon a motion by Mr. Chip Crane and a second by Ms. Veldore Young, the Board **voted unanimously** to endorse the study proposed by Ms. Debra West as described above.

A copy of the SBCJC FY2005 Annual Report was provided and is shown as "Exhibit L".

Dr. Stonecypher reviewed a study from the National Center for Higher Education Management Systems, naming Mississippi second in the nation as the most productive public two-year institutions. A summary of the study is shown as "Exhibit K".

The 17th Annual Natchez Literary and Cinema Celebration will be held on February 23-26, 2006. The celebration was started in 1990 by Copiah-Lincoln Community College, and is now sponsored by Copiah-Lincoln, Natchez National Historical Park, Mississippi Department of Archives and History, and Mississippi Public Broadcasting. The Celebration annually presents a theme-based lecture series enhanced by films and related activities. The brochure for the celebration is shown as "Exhibit M". Upon a motion by Ms. Veldore Young and a second by Dr. Dorothy Nelson, the Board **unanimously voted** to approve travel for anyone wishing to attend the celebration. Dr. Stonecypher asked Dr. Bradberry to explore the possibility of Copiah-Lincoln Community College hosting the Board meeting in February 2007 to coincide with the celebration.

MACJC Report

Dr. Bradberry stated that the Association has not met since the last Board meeting.

Workforce Report

Mr. Walker stated that he has recommended holding an executive meeting of the members of the SWIB, sometime between now and their next regularly scheduled meeting in April 2006. Dr. Stonecypher mentioned that Mr. Jim Lott with the Mississippi Department of Employment Security (MDES) has announced his retirement. Although he is retiring, Mr. Lott is expected to continue working with MDES on contract.

Dr. Jason Pugh presented an outline of the Workforce Education Division Report, shown as "Exhibit A". Dr. Pugh reported that at the time of the last SWIB meeting, there were over \$1,356,611 in projects pending. These projects were rejected, due to the decision made by the SWIB, which affected over 200 businesses, industries and colleges. Page 2 of "Exhibit A" outlines how the funds have currently been obligated, and pages 3 – 4 contains colored charts with flow through training listed by colleges.

The U.S. Department of Labor has granted an extension and a change in the scope for the existing automotive grant. The extension will allow the expenditure of \$1,600,000 through August 2007. The change in the scope will allow continuation of work in Madison County where the first automotive grant has expired.

The DOL H-1B grant plans are now final. The training activities of the participating colleges are listed on Page 5 of "Exhibit A".

Pathways to Construction is now on the SBCJC website. Information about the training and opportunities related to the Pathways to Construction Employment Initiative is located at: www.sbcjc.cc.ms.us/workforceedu/pathways

Career and Technical Education Report

Mr. John Adcock provided a list of 21 community and junior college vocational-technical programs that have been submitted for curricula revision for Fall 2006, shown as "Exhibit B". Mr. Adcock explained the revision process to the Board and asked for approval of the proposed revisions. Upon a motion by Mr. Chip Crane and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve the proposed list of vocational-technical program revisions for Fall 2006.

Accountability and Technology Report

Dr. Larry Day stated that the EdNet Board has not met since his report in December 2005.

Dr. Day reviewed additional requests for **location of classes for Spring 2006**, which consisted of six (6) off-campus sites. Upon a motion by Ms. Veldore Young and a second by Mr. Napoleon Moore, the Board **voted unanimously** to approve the requested locations of classes for Spring 2006, as shown in "Exhibit C".

Dr. Day gave an overview of the total enrollment report for Fall 2005; see "Exhibit D" for facts and figures.

Program Report

Dr. Randall Bradberry provided a copy of the proposed GED Transcript Request Policy that was approved at the November 2005 Board meeting, shown as "Exhibit E". The policy has been submitted and has gone through the Administrative Procedures Process with no comments being posted. After a discussion of the proposed policy, the Board **approved by majority** the policy change with Ms. Veldore Young opposing the action.

Dr. Bradberry reported on the December 2005 meeting of the **Commission on Proprietary Schools and College Registration (CPSCR)**. The CPSCR approved an initial registration application for New Horizons Computer Learning Center (Jackson); renewal applications for Mid-Delta Academy (Belzoni) and Systems Consultants Associates, Inc. (Jackson); 7 new programs at 3 schools; 30 new instructors; 1 new agent permit and 7 renewals; and collected \$2,668.91 in fees. The total amount of fees collected in 2005 equals \$87,787.41. There are presently 41 schools registered, 27 in-state and 14 out-of-state.

Legislative Report

Dr. Bradberry reviewed a list of Direct Bills that the SBCJC is currently tracking, see "Exhibit N". As in the past, the presidents will discuss the bills and take a position on whether or not to support the individual bills.

Dr. Bradberry gave a review of **Interact Communications**, a consultant group that consists of former administrators and faculty members in Wisconsin community colleges. The group was hired by the MACJC to assist in establishing a plan to help with how the Association should approach the legislature. Focus groups have been established, but due to Hurricane Katrina strategy has been temporarily placed on hold.

The Legislative Luncheon will be held on Tuesday, January 24, 2006 at the Regency Hotel and Convention Center.

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Finance Report

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Mr. Chip Crane and a second by Dr. Dorothy Nelson, the Board **unanimously approved** the **General Fund 2298 Disbursements for February - June 2006** in the amount of \$6,618,727 for February, March, April and May; and \$6,618,718 for the month of June, shown as "Finance Attachment 1".

Upon a motion by Mrs. Pat Dickens and a second by Ms. Veldore Young, the Board **unanimously approved** the **Education Enhancement Fund Disbursements** from Fund 4080 in the amount of \$2,998,189.12 and Fund 4110 in the amount of \$59,242.53 (a total amount of \$3,057,431.65) for December 31, 2005, shown as "Finance Attachment 2".

Dr. Larry Day presented the **Quarterly Capital Improvement Report**, shown as "Finance Attachment 3".

Mrs. Gilbert provided documentation from the Department of Finance and Administration regarding a change in the **mileage reimbursement rate**. The mileage reimbursement rate has decreased from \$0.485 cents to \$0.445 cents per mile, effective January 6, 2006. See "Finance Attachment 4".

Mrs. Gilbert also provided copies of the **Funding Formula Booklet for FY2006**, shown as "Finance Attachment 5".

Financial Statements for Funds 2291 and Special Funds as of December 2005 were reviewed and are shown as "Exhibits 6a and 6b".

Dr. Stonecypher mentioned that painting of the SBCJC offices on the 5th and 6th floor had begun.

Travel Authorizations

Mr. Walker asked if there were requests for travel reimbursement for events other than regularly scheduled Board meetings. Upon a motion by Mr. Chip Crane and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve travel authorizations, as follows:

Anyone attending the Creating Futures Through Technology Conference and the Quality Awards Ceremony in February 2006.

Board Retreat Update


Dr. Bradberry stated that arrangements have been made to hold the Retreat on April 20-22, 2006, at Lake Tiak O'Khata, in Louisville, Mississippi. They will have meeting rooms and a restaurant set up as buffet for all meals.

Definitions of Campus, Comprehensive Center, Extension Center and Off-Campus Sites

Upon request, Dr. Day provided site definitions for campuses, comprehensive centers, extension centers and off-campus sites (see "Exhibit F"). Dr. Day gave a brief review of each definition and stated that this is expected to be on the agenda for discussion during the retreat April 2006.

ADJOURNMENT

There being no further business, the meeting adjourned at 11:20 a.m.



Mr. George Walker, Chairman



Dr. Wayne Stonecypher, Executive Director

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Exhibits and Finance Attachments

Workforce Education Division Report-----	A
Vocational-Technical Programs Submitted for Revision for Fall 2006 -----	B
Location of Classes for Spring 2006 -----	C
Total Enrollment Report for Fall 2005 -----	D
Proposed Change in GED Policy (Final Approval) -----	E
Definitions of Campus, Comprehensive Center, Extension Center and Off-Campus Sites-----	F
A Review of Intragovernmental Service Fees Assessed and Collected by State Agencies -----	G
Corrected List of Scheduled SBCJC Board Meetings -----	H
<i>Miami diploma mill closes doors after NCA scrutiny begins</i> - Newspaper Article -----	I
Breakdown of Distribution of \$95,000,000 received from the U. S. Department of Education -----	J
Summary of the National Center for Higher Education Management Systems Study -----	K
SBCJC Annual Report-----	L
17 th Annual Natchez Literary and Cinema Celebration Leaflet-----	M
List of Direct Legislative Bills-----	N
General Fund 2298 Disbursements for February - June 2006 -----	Finance Attachment 1
Education Enhancement Fund Disbursement-----	Finance Attachment 2
Quarterly Capitol Improvements -----	Finance Attachment 3
Current Mileage Reimbursement Rate -----	Finance Attachment 4
SBCJC Funding Formula Booklet -----	Finance Attachment 5
Financial Statements for Funds 2291 and Special Funds-----	Finance Attachment 6a & 6b